

**GOVERNMENT OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER::DARRANG::MANGALDAI**

ADVERTISEMENT

In pursuance of notification no.IT.206830/3 dated 20th October,2023 of the Information Technology Department, Government of Assam, the district Commissioner cum Chairperson, District e-Governance Society (DeGS), Darrang invites applications from the eligible Indian citizen and permanent resident of Assam for the following posts under the DeGS, Darrang on contractual basis initially for a period of 11 (eleven) months.

Sl. No.	Name of the Post	No. of Post	Monthly fixed remuneration
1	District Project Manager (DPM)	1(one)	Rs.22,000.00
2	District Technical Support Staff (DTSS)	2(two)	Rs. 14,000.00

1. Academic Qualification, Experience and Age Requirement:

a. Academic Qualification & Experience:

No.	Name of post	No. of Post	Minimum academic qualification	Work experience
1	DPM	1	Graduate in any discipline with working knowledge of computer	Minimum 2 (two) years of experience of working in IT field and having knowledge of computer operations.
2	DTSS	2	10+2 passed with diploma in IT	Minimum 2 (two) years of experience of working in IT field and having knowledge of Computer operations.

b. Age:

- The maximum age for applying for the post of DPM & DTSS shall be 41 years as on 1st January, 2024.
- This age limit shall be relaxed for the applicants who had been serving under similar position under that or any other District Administration in the state, by numbers of years of service offered upto to a maximum of 8 years.

2. Duration of Assignment

The initial contract of DPM & DTSS shall be for 11(eleven) months. The duration of contract may be extended for next term based on satisfactory performance & good conduct by a performance appraisal on 10th month of the on-going contract.

3. Work Location

The primary work location for DPM shall be Office of the District Commissioner, Darrang and the incumbent may be required to provide services across the district.

The DTSS shall be required to provide technical support at Sub-District Offices and Revenue Circle Offices or as required by DeGS, Darrang.

4. Selection Criteria

- There shall be a written exam followed by personal interview for both DPM & DTSS posts separately.
- In the written exam, 50 nos. of multiple choice questions (MCQ) shall be asked comprising total of 50 marks from topics: General Awareness, English, Quantitative Aptitude & Reasoning and knowledge of computer systems.
- The personal interview shall be of total of 50 marks and the final selection of the candidate shall be done based on the summation of the marks obtained in written exam and the personal interview (out of 100).
- For the candidates who has been serving in similar position under any District Administration across the state, 2(two) marks shall be awarded for each year service offered up to a maximum 16 marks in the personal interview for a maximum experience period of 8 years.

5. How to Apply

- Interested candidates are required to submit the application form as per the format placed at the bottom of this annexure along with self-attested copies of minimum educational qualification, experience, photo identity proof and any other document related to diploma in IT.
- The application form along with the requisite documents may be submitted at PERSONNEL BRANCH, DC's OFFICE, DARRANG w.e.f...5th August 2024 to 27 th August.2024 upto 5.00 PM. Candidates are requested to submit separate Application form, if anyone wishes to apply for both the posts.
- The list of selected candidates and other communications shall be notified at

the district website at (<https://darrang.gov.in>) and at the notice board.

**APPLICATION FORM FOR THE POST OF DPM/DTSS UNDER
DeGS, Darrang**

Name of the Post Applied for:

DPM

DTSS

Personal Profile				Affix your passport size photograph
Name of the Candidate				
Mother's Name				
Father's Name				
Date of Birth (DD/MM/YYYY)		AADHAR No:		
Address	Village/Ward No/House No.etc.			
	Post Office			
	Police Station			
	District	State	PIN	
Phone No		Email Id		

Educational Profile			
Educational Qualification	Board/University	Percentage/CGPA	Year of Passing
10th/HSLC			
12th/HS			
Graduation			

Working Experience			
Name of the Organization	Designation	Key Responsibilities	Duration(Start Date & End Date)

Declaration

I, hereby declare that the above information is true to the best of my knowledge. If any discrepancy is found, my candidature to the applied position may be forfeited anytime.

(Signature of the candidate)

District Commissioner
Cum
Chairperson, DeGS, Darrang

Memo No:- ECF-120164/PER-11/34/2024-PER-DRR/275773

Copy to:

1. The Joint Secretary to the Government of Assam, Information Technology Department for kind information.
2. The Director, Directorate of Information Technology, Electronics and Communications for kind information.
3. The DIPRO, Darrang for wide publicity of the advertisement.
4. The DIO, NIC, Darrang for uploading of this advertisement at the District Website (<https://darrang.gov.in>).
5. Office copy.

e-signed/-
District Commissioner
Cum
Chairperson, DeGS, Darrang